# Integrity Based Management

2014 Newsletter

## Company Standards

At Integrity Based Management, our focus is our customer service. The employees within the company not only understand what it takes to make an HOA the best it can be, but some are or have been members of their own Board of Directors and on HOA committees. We do our best to make everyone feel important. The loyalty, honesty and dedication, among many other things, is why Integrity Based Management stands out above many other management companies. We truly do care about the betterment of everyone in each community.

Our company does not use an automated directory. We have personalized staff that answers and directs all calls. Our standard call back time for someone who may not be available is within the same day, otherwise, by the next business day.

The company understands that homeowners financially may become burdened and we do our best to work with them by offering payment plans or make other arrangements before having to send anyone to Collections. That's one reason why our Financial Dept. is one of the best in the industry. Our Collection attempts are extremely successful.

All financial records are timely, so Board members don't have to worry about getting them late or at all before their next Board meeting, as they receive them by the 15<sup>th</sup> of every month.

The billing is done every other week for every Association that we manage, so vendors and Board members never have to worry about bills being paid on time.

The loyalty, honesty, dedication, among many other things, is why Integrity Based Management stands out above many others in the industry.

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"I have been Associated with Ishana Brandner as our community manager for 6+ years as the Treasurer of my Association. During this time I have found her to be very attentive to the needs of our community, always available and willing to go above and beyond. The feedback from our residents is extremely positive for both Ishana and her staff. Her knowledge of community management is beyond reproach and a credit to her dedication as both a community manager and owner. Her dedicated staff is first rate at running our business in a professional manner. The company name says it all, <u>Integrity Based</u> Management. "

Don Bowers
Camden Park HOA

### Office & Location

Our office is conveniently located in the heart of Las Vegas and has everything that is needed to accommodate our Associations. There is a large Board room for HOA Board Meetings, if needed, a large parking area and our archive records are located within the office in an air conditioned room that makes it very convenient when having to look back on any old records. The business office is very spacious and conventional.





#### Goals for the Future

The company is focused on growing and becoming more and more successful each year, by continuing to educate ourselves, staying attentive to the needs of our homeowners, Board members, vendors, etc. Our experience in customer service and never forgetting the importance of doing the right thing will without a doubt make us a successful company. The company is based on Integrity and that is exactly how we plan to be today, tomorrow and always.

## Company Motto

The individuals that work for the company are and will continue to be hired with the everyday focus of wanting to make our communities a better place to live. We will always do whatever it takes by going that extra mile to address your concerns and issues. "Let us do the work, so you don't have to."



5755 S. Sandhill Road Suite A Las Vegas, NV 89120 Phone: 702-754-0000

Fax: 702-754-0004

Email: <u>info@integritybasedmgmt.com</u> Website: <u>www.integritybasedmgmt.com</u>